

The following process is adopted for the preparation of State's Annual Plan Budget

- a) Firstly, online Plan proposals are invited from all the concerned departments on the online software i.e. e-vitran.
- (b) After scrutinizing the received proposals, a series of meetings with concerned departments are held in the month of October/ November every year under the Chairmanship of Additional Chief Secretary (Planning), to discuss & firm up the plan priorities of the departments for next year's Annual Plan.
- (c) Then, after detailed discussions & consultations, Annual Plan Size is firmed up and the Head of Development wise plan outlays along with specific earmarkings are conveyed online to all the Departments for preparation of scheme wise budget for the upcoming financial year. After scrutinizing & making suitable changes, if desired, in the scheme wise plan proposals, the same is conveyed to the Finance department for inclusion in the budget (Demand for Grants) for the next financial year budget.
- (d) The Annual Plan Document / Plan Budget is placed before the State Planning Board (SPB) for approval in its meeting held annually under the chairmanship of Hon'ble Chief Minister, Himachal Pradesh. Further, this document is also got passed by the State Legislature.